



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

September 28, 2015

OFFICE OF  
ADMINISTRATION  
AND RESOURCES  
MANAGEMENT

Dear Assistance Agreement Recipient or Fellowship Recipient:

As you may know, annual funding for the federal government expires on September 30, 2015. The Administration strongly believes that a lapse in funding should not occur and that there is enough time for Congress to prevent a lapse in appropriations.

However, prudent management requires that the EPA be prepared for all contingencies, including the possibility that a lapse could occur at the end of the month. Accordingly, the agency has developed a shutdown contingency plan which can be found at: <http://www2.epa.gov/aboutepa/us-environmental-protection-agency-contingency-plan-shutdown-2015>.

In the absence of an appropriation, the EPA will be required to shut down its assistance agreement/fellowship activities. Should a shutdown occur, the Office of Grants and Debarment will provide you guidance on the rules for managing your project or fellowship during the shutdown period.

Sincerely,

A handwritten signature in black ink, appearing to read "Howard F. Corcoran".

Howard F. Corcoran  
Director, Office of Grants and Debarment